

REGULAR MEETING  
February 13, 2018  
7:00 PM

The regular meeting of the Baker School Board was called to order by Vice-Chairperson Johnna Koenig at 7pm in the ITV Room of Baker High School. Trustees Quentin Burdick, Gye Varner and Mike Gunderson were in attendance; Chairperson Christy Follmer was absent. Also present were Superintendent Jon Wrzesinski, Principals Bo Lingle and David Breitbach, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were Andrew Craft, Mariah Miller, Sheyanne Janeway, Rita Breitbach, JoAnn Parini, Brandon Heal, Maranda Hastig, Skyler Robinson, Carol Hadley, Jason Coulter, Tim Robinson, Terry Curry, and Samantha Smits.

**Consent Items:**

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees. There being no objections, Vice-Chairperson Koenig approves the consent items as presented.

**ACCOUNTS PAYABLE**

CHK NO	DATE	VENDOR	INVOICE	TOTAL
54228	1/25/2018	VOID	VOID	\$0.00
54229	1/25/2018	AMANDA DEGRAND	17-18 1ST SEM TRANS	\$218.12
54230	1/25/2018	ASSOCIATED SUPPLY COMPANY, INC	JAN 18 POOL SUPPLY	\$705.97
54231	1/25/2018	BRIGHTSIDE DAYCARE LLC	FEB 18 PREK	\$90.00
54232	1/25/2018	BRUCO, INC	JAN 18 CUST SUPPLY 2	\$67.73
54233	1/25/2018	CITY OF BAKER	JAN 18 UTILITIES	\$1,749.93
54234	1/25/2018	GE MONEY BANK/AMAZON	JAN 18 SUPPLIES	\$138.66
54235	1/25/2018	HORACE MANN LIFE INS COMPANY	FEB 18 L&C	\$555.18
54236	1/25/2018	JANAE CRAWFORD	17-18 1ST SEM TRANS	\$117.60
54237	1/25/2018	VOID	VOID	\$0.00
54238	1/25/2018	KIMBERLY BRYAN	17-18 1ST SEM TRANS	\$110.60
54239	1/25/2018	LAUREL BOOSTER CLUB	S/DLUNCHES PO 10716	\$77.50
54240	1/25/2018	LAUREL HIGH SCHOOL	S&D REG PO 10715	\$60.00
54241	1/25/2018	LISA BURDICK	17-18 1ST SEM TRANS	\$394.24
54242	1/25/2018	MCGRAW-HILL COMPANIES	ELEM WRKBKS JAN18	\$954.77
54243	1/25/2018	MILES COMMUNITY COLLEGE	K-P BUCKS-CONROY	\$1,000.00
54244	1/25/2018	MSU	K-P BUCKS-BARKLEY	\$1,000.00
54245	1/25/2018	NAXIN SAFETY	JAN 18 SUPPLIES	\$184.00
54246	1/25/2018	PEAK 1 ADMINISTRATION	FEB 18 V&D	\$967.17
54247	1/25/2018	QUAD K SUPPLY	JAN 18 CUST SUPPLY	\$108.00
54248	1/25/2018	SEW WHAT CUSTOM EMBROIDERY	WATER BOTTLES	\$182.03
54249	1/25/2018	SHEPHERD HIGH SCHOOL	S&D REG PO 10718	\$75.00
54250	1/25/2018	SPARTAN BUS LINE LLC	JAN18 YELLOW BUS	\$43,230.60
54251	1/25/2018	TARGET RANGE SCHOOL	WONDER SERIES POST.	\$9.92
54252	1/29/2018	MONTANA DAKOTA UTILITIES	JAN 18 UTILITIES	\$22,040.43
54253	1/29/2018	MUST	FEB 18 HEALTH INS	\$72,031.00
54254	2/13/2018	ADVANCED TECHNOLOGY PRODUCTS, INC	CPO TRAINING-SMITS	\$325.00
54255	2/13/2018	AG PARTNERS LLC	POTASH FEB18	\$47.11
54256	2/13/2018	ALL 4 U FLOWERS	PARENTS NIGHT S&D	\$50.00
54257	2/13/2018	ALLIED PLUMBING	REPAIRS FEB 18	\$2,835.00
54258	2/13/2018	ASSOCIATED SUPPLY COMPANY, INC	POOL SUPPLY FEB18	\$41.47
54259	2/13/2018	BAKER ACE HARDWARE	FEB 18 SUPPLIES	\$339.07

54260	2/13/2018	BAKER PUBLIC SCHOOL PAY FLEX	FEB 18 MED FLEX	\$300.01
54261	2/13/2018	BALFOUR	DIPLOMAS 2018	\$371.25
54262	2/13/2018	Bo Lingle	JAN18 TRAVEL	\$22.89
54263	2/13/2018	BOSS	FEB 18 SUPPLY	\$351.88
54264	2/13/2018	BREITBACH ATHLETIC TRAINING SERVICES,LLC	JAN 18 TRAIN SVC	\$320.70
54265	2/13/2018	BRUCO, INC	FEB 18 SUPPLY	\$87.86
54266	2/13/2018	CONNIE ALBERTS	JAN 18 TRAVEL	\$21.26
54267	2/13/2018	DACOTA PAPER CO.	FEB 18 SUPPLY	\$568.12
54268	2/13/2018	DEAN FOODS, INC.	FEB 18 MILK	\$1,697.22
54269	2/13/2018	DIRECT ELECTRIC	FEB 18 REPAIRS	\$9,957.88
54270	2/13/2018	ECKROTH MUSIC	FEB 18 SUPPLY	\$257.76
54271	2/13/2018	FALLON COUNTY TIMES	FEB 18 PAGES	\$15.00
54272	2/13/2018	FARMERS UNION OIL CO.	FEB 18 CUST GAS	\$247.53
54273	2/13/2018	FELT, MARTIN, FRAZIER, WELDON PC	EE INVEST-JAN18	\$205.00
54274	2/13/2018	FOOD SERVICES OF AMERICA	FEB 18 SUPPLY	\$9,621.66
54275	2/13/2018	HESS, JODEE L	JAN 18 TRAVEL	\$6.54
54276	2/13/2018	HETTINGER PUBLIC SCHOOL	FEB 18 WR MEALS	\$196.50
54277	2/13/2018	HUNTLEY PROJECTSCHOOLS	FEB 18 S&D FEES	\$218.00
54278	2/13/2018	J & M LUMBER	FEB 18 SUPPLY	\$190.16
54279	2/13/2018	KIM O'DONNELL	JAN 18 TRAVEL	\$14.17
54280	2/13/2018	LISA BURDICK	JAN18 TRAVEL	\$11.45
54281	2/13/2018	MONTANA DAKOTA SCALE SERVICE	TEST/CALIB WR SCALE	\$100.00
54282	2/13/2018	MONTANA HIGH SCHOOL ASSOCIATIO	FY18 ANNUAL MTG	\$120.00
54283	2/13/2018	MONTANA SCHOOL BOARDS ASSOCIATION	DUES/INS/TRAIN	\$7,960.68
54284	2/13/2018	PINE COVE CONSULTING LLC	FEB18 MERAKI/LIC	\$4,949.00
54285	2/13/2018	PITNEY BOWES PURCHASE POWER	POSTAGE FEB18	\$301.50
54286	2/13/2018	PRAIRIE LUMBER COMPANY	SHED SUPPLIES FEB18	\$2,156.70
54287	2/13/2018	RED ROCK SPORTING GOODS	WEIGHT ROOM EQIUP	\$2,445.00
54288	2/13/2018	REHM, ERIN C	JAN18 TRAVEL	\$10.90
54289	2/13/2018	REYNOLDS -- BAKER	FEB 18 SUPPLY	\$960.92
54290	2/13/2018	RUNNING'S SUPPLY, INC.	FEB 18 SUPPLY	\$137.41
54291	2/13/2018	SCHOOL BOARD SUPPORT SERVICE	FY18 SALARY RESEARCH	\$575.00
54292	2/13/2018	SCHOOL SPECIALTY	DIV WR SUPPLY	\$96.82
54293	2/13/2018	SHEPHERD HIGH SCHOOL	S&D LUNCH PO 10717	\$75.00
54294	2/13/2018	SOUTHWEST BUSINESS MACHINES	FEB 18 SUPPLY	\$813.08
54295	2/13/2018	SPARTAN BUS LINE LLC	FEB 18 ACTIVITY BUS	\$34,860.47
54296	2/13/2018	STRAUB HEATING & COOLING	FEB 18 REPAIRS	\$148.00
54297	2/13/2018	SUPERIOR WATER TREATMENT	FEB 18 SUPPLY	\$144.00
54298	2/13/2018	THIEL BROS. ROOFING, INC.	ROOF RPR-SCI	\$870.57
54299	2/13/2018	TOYBOX PRESCHOOL	FEB 18 PREK	\$100.00
54300	2/13/2018	TWENTERPRISES INC	GEN. MAINT FEB18	\$1,348.01
54301	2/13/2018	UNIVERSITY OF OREGON	FY18 DIBELS TEST	\$125.00

**PAYROLL**

CHK NO	DATE	PAYEE	INVOICE	TOTAL
38134	1/26/2018	KILSDONK, LISA D	TERM PAY	\$1,618.13
38135	1/26/2018	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$789.88
38136	2/15/2018	BETTENHAUSEN, CAROLE M	FEB PAYROLL	\$3,960.23
38137	2/15/2018	BARRETT CHASKA, LINDSAY L	FEB PAYROLL	\$3,664.65
38138	2/15/2018	CHESTER, PATRICIA M	FEB PAYROLL	\$3,394.58
38139	2/15/2018	OCONNOR, SHEILA M	FEB PAYROLL	\$2,417.48
38140	2/15/2018	TUNBY, AMANDA K	FEB PAYROLL	\$2,237.39
38141	2/15/2018	WRZESINSKI, MICHELE C	FEB PAYROLL	\$3,320.46
38142	2/15/2018	BREITBACH, MELISSA M	SUBSTITUTE	\$117.13
38143	2/15/2018	EHRET, PATTIE S	FEB PAYROLL	\$2,060.15
38144	2/15/2018	WISEMAN, KELSEA C	FEB PAYROLL	\$1,147.52
38145	2/15/2018	BETTENHAUSEN, DARBY L	SUBSTITUTE	\$233.26
38146	2/15/2018	DULIN, LISA J	SUBSTITUTE	\$91.24
38147	2/15/2018	ENOS, JESSICA J	SUBSTITUTE	\$155.85
38148	2/15/2018	EPLEY, JOE G	SUBSTITUTE	\$892.28
38149	2/15/2018	GRAY, LESLIE G	SUBSTITUTE	\$272.98
38150	2/15/2018	HERBST, DEANNA M	SUBSTITUTE	\$108.62
38151	2/15/2018	KOENIG, TAYLYN M	SUBSTITUTE	\$38.71
38152	2/15/2018	LYSON, BRITNEY MAE	SUBSTITUTE	\$495.20
38153	2/15/2018	MITCHELL, ALEXIS A	SUBSTITUTE	\$800.43
38154	2/15/2018	RYDEN, MARY L	SUBSTITUTE	\$77.42
38155	2/15/2018	SCHWARTZ, CARRIE L	SUBSTITUTE	\$430.81
38156	2/15/2018	FENNER, JESSICA M	SUBSTITUTE	\$350.40
38157	2/15/2018	POWERS, LEE ANN	SUBSTITUTE	\$516.23
38159	2/15/2018	KENNEL, LENA M	FEB COMPLEX	\$367.70
38160	2/15/2018	LINGLE, TREVOR J	FEB COMPLEX	\$451.19
38161	2/15/2018	MILLER, KELSEY A	FEB COMPLEX	\$267.37
38162	2/15/2018	MILLER, MARIAH M	FEB COMPLEX	\$292.05
38163	2/15/2018	REDDICK, MADISON P	FEB COMPLEX	\$460.16
38164	2/15/2018	ROBINSON, SKYLER	FEB COMPLEX	\$516.17
38165	2/15/2018	SMITH, AARON W	FEB COMPLEX	\$376.11
38166	2/15/2018	TUDOR, COURTNEY I	FEB COMPLEX	\$92.32
38167	2/15/2018	EHRET, PATTIE S	BONUS	\$452.75
38168	2/15/2018	FREDERICK, JESSICA L	BONUS	\$433.58
38169	2/15/2018	BAGLEY, WILLIAM L	HS WRESTLING	\$2,880.03
38170	2/15/2018	KARY, ERIC J	HS WRESTLING	\$3,844.71
38171	2/15/2018	WYRWAS, ANGEL N	SPEECH & DRAMA	\$2,638.60
38172	2/15/2018	AFLAC REMITTANCE PROCESSING	WITHHOLDING	\$1,818.24
38173	2/15/2018	BAKER HOT LUNCH	WITHHOLDING	\$490.00
38174	2/15/2018	BAKER PUBLIC SCHOOL PAY FLEX	WITHHOLDING	\$1,900.00
38175	2/15/2018	BAKER SCHOOL DISTRICT 12	WITHHOLDING	\$1,300.00
38176	2/15/2018	EDWARD JONES INVESTMENTS	WITHHOLDING	\$750.00
38177	2/15/2018	FALLON CO. FED CREDIT UNION	WITHHOLDING	\$1,950.00
38178	2/15/2018	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$165,300.64
38179	2/15/2018	HEALTH EQUITY, INC	WITHHOLDING	\$5,129.00
38180	2/15/2018	HORACE MANN LIFE INS COMPANY	WITHHOLDING	\$432.00
38181	2/15/2018	MONTANA CSED	WITHHOLDING	\$378.00
38182	2/15/2018	PRE-PAID LEGAL SERVICES INC	WITHHOLDING	\$25.90
38183	2/15/2018	UNUM LIFE INS CO OF AMERICA	WITHHOLDING	\$303.80
38184	2/15/2018	VOID	VOID	\$0.00
38185	2/15/2018	VOID	VOID	\$0.00

**DIRECT DEPOSIT**

DATE	PAYEE	TYPE	AMT
2/15/2018	ALBERTS, CONNIE R	DIRECT DEPOSIT	\$1,750.94
2/15/2018	ALLERDINGS, JOLINDA M	DIRECT DEPOSIT	\$994.02
2/15/2018	ANDERSON, MICHELLE A	DIRECT DEPOSIT	\$3,278.94
2/15/2018	ANDERSON, SCOTT E	DIRECT DEPOSIT	\$3,923.59
2/15/2018	BAGLEY, MARY E	DIRECT DEPOSIT	\$1,707.92
2/15/2018	BEACH, PAMELA L	DIRECT DEPOSIT	\$3,800.48
2/15/2018	BOGGS, JESSICA K	DIRECT DEPOSIT	\$1,624.48
2/15/2018	BRANSON, MAIRE A	DIRECT DEPOSIT	\$1,874.44
2/15/2018	BREITBACH, DAVID P	DIRECT DEPOSIT	\$4,494.55
2/15/2018	BREITBACH, THOMAS J	DIRECT DEPOSIT	\$3,865.30
2/15/2018	BREITZMAN, SHEILA M	DIRECT DEPOSIT	\$543.54
2/15/2018	BRENCE, BRITTANI R	DIRECT DEPOSIT	\$2,146.88
2/15/2018	BROWN, MARDELLA E	DIRECT DEPOSIT	\$3,030.25
2/15/2018	BRUHA, TRACI A	DIRECT DEPOSIT	\$632.54
2/15/2018	BURDICK, LISA M	DIRECT DEPOSIT	\$2,552.95
2/15/2018	COLLINS, BROOK L	DIRECT DEPOSIT	\$2,285.61
2/15/2018	CURRY, ROBERT M	DIRECT DEPOSIT	\$194.55
2/15/2018	CURRY, TERRY L	DIRECT DEPOSIT	\$3,527.71
2/15/2018	DAVIS, SONYA M	DIRECT DEPOSIT	\$2,417.66
2/15/2018	DUKART, JENNIFER E	DIRECT DEPOSIT	\$3,049.32
2/15/2018	FREDERICK, JESSICA L	DIRECT DEPOSIT	\$394.28
2/15/2018	GION, JACOB A	DIRECT DEPOSIT	\$3,541.65
2/15/2018	HADLEY, CAROL J	DIRECT DEPOSIT	\$2,819.53
2/15/2018	HADLEY, JOSI M	DIRECT DEPOSIT	\$1,006.13
2/15/2018	HASTIG, MARANDA A	DIRECT DEPOSIT	\$2,779.97
2/15/2018	HESS, JODEE L	DIRECT DEPOSIT	\$2,025.97
2/15/2018	HO, LOUIE F	DIRECT DEPOSIT	\$686.65
2/15/2018	HOVERSLAND, BRITTANY M	DIRECT DEPOSIT	\$2,916.44
2/15/2018	HOVERSLAND, JAY W	DIRECT DEPOSIT	\$2,865.93
2/15/2018	JOHNSON, VALERIE JOYCE	DIRECT DEPOSIT	\$3,273.45
2/15/2018	KENDALL, THOMAS	DIRECT DEPOSIT	\$3,277.05
2/15/2018	KIRSCHTEN, DENA F	DIRECT DEPOSIT	\$3,680.84
2/15/2018	KRUGER, KRISTINE E	DIRECT DEPOSIT	\$2,226.15
2/15/2018	LESH, KIMBERLY R	DIRECT DEPOSIT	\$2,986.69
2/15/2018	LINEBACK, ALYSON	DIRECT DEPOSIT	\$2,508.83
2/15/2018	LINGLE, AMY S	DIRECT DEPOSIT	\$2,134.08
2/15/2018	LINGLE, BO E	DIRECT DEPOSIT	\$3,605.01
2/15/2018	MADLER, KALLIE A	DIRECT DEPOSIT	\$2,395.50
2/15/2018	MASHAK, EMILY S	DIRECT DEPOSIT	\$2,179.44
2/15/2018	MELBY, JADE D	DIRECT DEPOSIT	\$3,026.47
2/15/2018	METTLER, JENNIFER R	DIRECT DEPOSIT	\$3,498.02
2/15/2018	MORRIS, PATRICIA A	DIRECT DEPOSIT	\$2,952.94
2/15/2018	MYHRE, JILL L	DIRECT DEPOSIT	\$4,198.34
2/15/2018	NIELSEN, MAKENZY J	DIRECT DEPOSIT	\$446.76
2/15/2018	NOWAK, JOHN A	DIRECT DEPOSIT	\$2,994.83
2/15/2018	O'DONNELL, KIM A	DIRECT DEPOSIT	\$2,357.47
2/15/2018	PARINI, JOANN M	DIRECT DEPOSIT	\$2,993.65
2/15/2018	QUADE, CYNTHIA R	DIRECT DEPOSIT	\$4,269.86
2/15/2018	RABE, ADAM G	DIRECT DEPOSIT	\$2,910.93
2/15/2018	REHM, ERIN C	DIRECT DEPOSIT	\$2,251.70
2/15/2018	REISSIG, NICKI L	DIRECT DEPOSIT	\$2,448.29
2/15/2018	ROBINSON, TIM	DIRECT DEPOSIT	\$3,975.70
2/15/2018	ROST, LINDA C	DIRECT DEPOSIT	\$3,190.60
2/15/2018	RUSTAD, JANICE	DIRECT DEPOSIT	\$90.35

2/15/2018		SCHEETZ, SHEILA R	DIRECT DEPOSIT	\$1,334.48
2/15/2018		SCHELL, BREE ANN N	DIRECT DEPOSIT	\$2,356.53
2/15/2018		SCHILLINGER, SHAWNA L	DIRECT DEPOSIT	\$3,930.41
2/15/2018		SCHMID, CHRISTINA D	DIRECT DEPOSIT	\$3,530.93
2/15/2018		SCHWARTZ, ASHLEY M	DIRECT DEPOSIT	\$2,109.64
2/15/2018		SHELHAMER, JILL N	DIRECT DEPOSIT	\$3,484.01
2/15/2018		SHUMAKER, JAY D	DIRECT DEPOSIT	\$4,182.09
2/15/2018		SMITH, MARYELLA A	DIRECT DEPOSIT	\$2,163.31
2/15/2018		SMITS, SAMANTHA J	DIRECT DEPOSIT	\$2,973.33
2/15/2018		SOLBERG, ELIZABETH ANN	DIRECT DEPOSIT	\$3,939.00
2/15/2018		SOUMAS, TIELER D	DIRECT DEPOSIT	\$2,514.14
2/15/2018		STIEG, NIKKI L	DIRECT DEPOSIT	\$2,133.79
2/15/2018		SUSA, CARLEEN F	DIRECT DEPOSIT	\$2,327.08
2/15/2018		THILMONY, SHEILA R	DIRECT DEPOSIT	\$2,421.69
2/15/2018		VAN ZEE, DERYK E	DIRECT DEPOSIT	\$2,532.64
2/15/2018		VANGORDEN, DIANE K	DIRECT DEPOSIT	\$3,658.32
2/15/2018		WANG, DENISE M	DIRECT DEPOSIT	\$3,573.63
2/15/2018		WANG, KAREN R	DIRECT DEPOSIT	\$3,294.88
2/15/2018		WEDEMEYER, JULAINE A	DIRECT DEPOSIT	\$2,644.14
2/15/2018		WHITEMAN, JILL K	DIRECT DEPOSIT	\$3,712.50
2/15/2018		WICKSTROM, EDWARD H	DIRECT DEPOSIT	\$2,672.80
2/15/2018		WRZESINSKI, JON W	DIRECT DEPOSIT	\$5,054.09

**PUBLIC COMMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**REQUEST CHANGE FAMILY NIGHT TO WEDNESDAY – RITA BREITBACH**

Rita Breitbach, representative of St. John’s Catholic Church, addressed the board with a request to change family night from Thursday to Wednesday for the 2018-19 school year. She has talked to all the churches in town and they are okay with the change; this change would coincide with all the neighboring districts as well and it will help with scheduling for activities as well. Vice Chair Koenig stated no board policy to change, just more of an informational request so no board action needed. Board agrees with the request, as does administration; Board thanks Mrs. Breitbach for her work in getting it endorsed by the churches in town.

Rita Breitbach leaves the meeting.

**HIGH SCHOOL RODEO – JASON COULTER**

Jason Coulter, Fallon County Fair Board member, asked if the Board would like to sponsor a saddle for the MT High School Rodeo State Finals held in Fallon County again in June. Vice Chair Koenig stated the board would like to table the request and try to work out a usage of facility rather than sponsor a saddle this year. Mr. Coulter stated the Fair Board needs to know by Monday, as the saddles will need to be ordered by that date. Mr. Coulter also added there are other levels of sponsorship available if the board would like to do that instead of the saddle. Vice Chair Koenig tabled the agenda item and requested Mr. Coulter take back to his committee and see if the school can help by-way of facility usage instead of the saddle sponsorship. Agenda item tabled for more discussion.

**CLOSE-UP TRAVEL REQUEST**

Skyler Robinson, Sheyanne Janeway, Mariah Miller and Andrew Craft address the board and ask for financial assistance with their Close-Up trip to Washington DC and New York this year. It has been customary for the District to contribute \$800 per student going on the trip, but this year the board would like to adjust that assistance based on concession work. Mr. Breitbach stated he worked with Mrs. Terry Curry and Mrs. Carole Bettenhausen to come up with hours worked for the Close-Up students and any group wanting financial assistance to go to National Competitions/Conventions and Close-Up “should first show that they were willing to work concessions” as defined by the board. The committee looked at many different ways to help the Board figure out the best way to move forward with the assistance allocation. The recommended assistance stipend amount is based on the hours each student has worked in the concessions stands over the past two school years. The following is a list of the students and the assistance given:

Andrew Craft	\$800	Kelsey Miller	\$800	Sheyanne Janeway	\$800
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Maryssa Rusley	\$800	Skyler Robinson	\$800	Maleah Graham	\$731
Laylah Dulin	\$725	Trevor Lingle	\$625	Casey Wyrwas	\$512
Savanah Burkhalter	\$512	Mariah Miller	\$497	Tesla Erickson	\$487
Hannah Gonsioroski	\$431	Brooklyn Tronstad	\$403	Riley Schultz	\$342
Cameron MacKay	\$290	Javon DeGrand	\$250	Jaxson Hadley	\$193
Sean Shelhamer	\$156	Cooper Lund	\$131		

The committee also request the Board to follow past practices and stay with the “one” time a school year travel stipends per student and keep the “one” time stipend cap at \$800. Board agrees with the committee and thanks them for the work put into figuring out the assistance level per student as well.

Gye Varner moved to approve the travel assistance per student for Close-Up as presented by the committee. Mike Gunderson seconded the motion; motion carried unanimously.

**TEACHER RESIGNATION/RETIREMENT**

Vice Chair Koenig stated the retirement on the agenda is from Mr. Tom Kendall, long time Drivers Ed and Elementary PE teacher. A letter from Chairperson Follmer was read during the meeting to commend Mr. Kendall on his 40+ years at BHS teaching our students and he will be missed.

Gye Varner moved to accept the retirement of Mr. Kendall, commending him on his years of service and wish him well in retirement. Quentin Burdick seconded the motion; motion carried unanimously.

**CUSTODIAL RESIGNATION/RETIREMENT**

Vice Chair Koenig read the letter of retirement from custodian Kris Kruger; Mrs. Kruger had been a custodian for the District for 19 years.

Gye Varner moved to accept the retirement of Kris Kruger, thank her for her 19 years of dedicated service and wish her the best in her retirement. Mike Gunderson seconded the motion; motion carried unanimously.

**CUSTODIAL HIRE**

Head of Maintenance Mardi Brown stated she would like to open the position to hire; she currently has retired custodian Louie Ho filling in until a replacement can be hired full-time. Board agrees and Gye Varner and Quentin Burdick will be on the hiring committee.

**RESOLUTION TO CALL FOR ELECTION**

Mrs. Mettler presents to the board the resolution to call for election:

**TRUSTEE RESOLUTION CALLING FOR AN ELECTION**

**BE IT RESOLVED**, the Board of Trustees for School District No. 12, Fallon County, State of Montana, will hold the Annual Regular School Election on Tuesday, 8<sup>th</sup> day of May, 2018, which date is not less than seventy (70) days after the passage of this resolution.

The election will be conducted by poll election and the polls will be open from 12:00 noon until 8:00 pm.

The purpose of the election is to elect **one (1)** trustee for a three-year term, or as otherwise designated.

Approval of additional levies to operate and maintain the General Fund for the FY 2019 will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Jennifer Mettler, election administrator, to cancel that portion of the election in accordance with **13-1-304** and **20-3-313 MCA**.

The following polling location will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to act as judges at the election at each voting place as follows:

The election will be held at the **Longfellow School Gymnasium lobby**, located on W. Fallon Ave, Baker, MT.

<b>Election Judge</b>	<b>Address</b>
Pat Madler	1109 S Hwy 7
Candy Mettler	612 S 1 <sup>st</sup> St W
Arlene Singer	174 Sandstone Rd

**BE IT FURTHER RESOLVED**, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request the clerk to close regular registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges.

No further proceedings were conducted relating to the election.

Quentin Burdick moved to approve the resolution as presented. Mike Gunderson seconded the motion; motion carried unanimously.

## **OIL AND GAS ALLOCATION**

Mrs. Mettler presents to the board the 3<sup>rd</sup> quarter of 2017 oil and gas allocation of \$647,320.21. It is recommended to split the revenue between the General Fund and Flex Fund; the General Fund allocation should fill the amount budgeted this year so that a mill levy was not ran.

Gye Varner moved to reallocate the oil and gas revenue on or about February 1, 2018 to the General Fund for \$487,375.58 & Flexibility Fund for \$159,944.63, reserving the right to reallocate the future payments when received. Mike Gunderson seconded the motion; motion carried unanimously.

## **COMPLEX MANAGER REPORT**

Mrs. Mettler reports the lifeguards are doing a great job keeping the facility open while a new manager is hired. There was a lifeguard instructor from Sidney, MT that contacted the District a few weeks ago and will be trying to get a schedule put together for training in our facility. During District Tournaments the complex will not be open due to all the lifeguards participating in the tournament.

## **MAINTENANCE REPORT**

Summer projects are being planned right now; urinals in the boys locker will need to be replaced due to tampering and also the gyms floors getting cleaned and re-done.

## **TECHNOLOGY DIRECTOR**

There is a Tech Committee meeting on Thursday at 4pm and will start to look at new purchases for next year.

## **PRINCIPAL'S REPORT**

### **ELEMENTARY PRINCIPAL, BO LINGLE**

Spring testing is planned to start; sending out notices about dangers when picking up students at Longfellow. Students will have to be picked up on the 2<sup>nd</sup> Street playground exit from now on due to traffic. The 6<sup>th</sup> grade class wanted to change the mascot for Longfellow but instead challenged them to make up a motto to hang on a poster in the school.

### **HIGH SCHOOL PRINCIPAL/AD, DAVID BREITBACH**

Attended the MHSA spring meetings over the past weekend and Stevenson Funeral Home thanked the District for the usage of the Longfellow Gym for a recent service held.

### **VICE PRINCIPAL, JACOB GION**

Pep rally tomorrow at 1:05pm for the District tournaments and also to honor Parents Night for the basketball players since the scheduled game for the event was cancelled. Spring sports practices will start on March 12<sup>th</sup>.

## **SUPERINTENDENT'S REPORT**

### **SUPERINTENDENT, JON WRZESINSKI**

There has been some issues with outside wall support in the middle school area at the High School; it was noticed during Divisional Wrestling tournament and now have a call into an engineering firm to evaluate the wall for structure issues. Thanks goes out to the custodial staff for keeping up with the large amounts of snow being dumped on the District.

There being no other business, meeting adjourned at 7:40 pm.

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Clerk

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Chairman