

REGULAR MEETING
November 14, 2017
7:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Christy Follmer at 7pm in the ITV Room of Baker High School. Trustees Gye Varner, Quentin Burdick, Johnna Koenig, and Mike Gunderson were in attendance. Also present were Superintendent Jon Wrzesinski, Principals Bo Lingle and David Breitbach, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were Tim Robinson, Jennifer Fisher, Carole Bettenhausen, Dena Kirschten, Carol Hadley, JoAnn Parini, Nick Brown and John Geving.

Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees. There being no objections, Chairperson Follmer approves the consent items as presented.

ACCOUNTS PAYABLE

CHK NO	DATE	VENDOR	INVOICE	TOTAL
53997	10/12/2017	MILES COMMUNITY COLLEGE	KP SCHOLARSHIP-AC	\$1,000.00
53998	10/12/2017	PSAT / NMSQT	TESTING FY18	\$616.00
53999	10/12/2017	SEW WHAT CUSTOM EMBROIDERY	STAFF SHIRTS FY18	\$1,294.00
54000	10/12/2017	INTUIT	ACTIVITIES ACCT CHKS	\$362.97
54000	10/12/2017	WAL MART STORE #2608	ATHL PICS	\$19.88
54000	10/12/2017	HEISER'S	BPA/ST.COUN/SPARTN	\$314.75
54000	10/12/2017	CORE HEALTH & FITNESS	COMPLEX REPAIRS	\$235.42
54000	10/12/2017	POWER UP,SPEAK OUT!	COUNSELOR	\$99.00
54000	10/12/2017	DAKOTA FENCE	CUST SUPPLIES	\$197.35
54000	10/12/2017	EASYKEYS.COM	CUST SUPPLIES	\$13.90
54000	10/12/2017	TOWN PUMP	CUST TRAINING GAS	\$68.00
54000	10/12/2017	CENTER FOR ED & EMPLOYMENT LAW	ELEM PRINC	\$109.95
54000	10/12/2017	REALLY GOOD STUFF, INC.	ELEM SUPPLES	\$277.80
54000	10/12/2017	CALLOWAY HOUSE INC	ELEM SUPPLIES	\$87.92
54000	10/12/2017	WAL MART STORE #2608	ELEM SUPPLIES	\$10.78
54000	10/12/2017	LAKESHORE LEARNING MATERIALS	ELEM SUPPLIES-BS	\$674.81
54000	10/12/2017	ORIENTAL TRADING CO., INC.	ELEM SUPPLIES-BS	\$227.52
54000	10/12/2017	ORIENTAL TRADING CO., INC.	ELEM SUPPLIES2	\$214.29
54000	10/12/2017	SCHOOL SPECIALTY	ELEM SUPPLIES4	\$349.19
54000	10/12/2017	CPP,INC./DAVIES-BLACK PUBLISHI	ELEVATE PKG RENEW	\$195.00
54000	10/12/2017	KUM & GO/TACO JOHN'S	FRESH IMPACT GAS	\$48.45
54000	10/12/2017	CENEX ZIP TRIP	FUEL	\$35.95
54000	10/12/2017	CDW GOVERNMENT, INC.	GO GUARDIANFY18	\$3,640.41
54000	10/12/2017	Apple Inc.	ITUNES2	\$8.96
54000	10/12/2017	GARY BRINK INC.	KITCHEN	\$49.00
54000	10/12/2017	LEARNING A TO Z	LICENSE RENEW	\$199.95
54000	10/12/2017	FOOTBALL PCARD	MEALS	\$120.98
54000	10/12/2017	VOLLEYBALL PCARD	MEALS/HOTELS	\$1,418.19
54000	10/12/2017	GE MONEY BANK/AMAZON	MS MATH	\$30.25
54000	10/12/2017	MADHATTERS	MTSBA TRAINING	\$24.96
54000	10/12/2017	UNIVERSITY OF OREGON	N.PLAINS LAW17	\$240.00
54000	10/12/2017	Curriculum Associates, Inc	PHONICS PCK-3RD	\$52.94
54000	10/12/2017	NORTHWEST EVALUATION ASSN	PRIMARY LIC-MAPS	\$847.05

54000	10/12/2017	THE WEBSTAUANT STORE	PURCHASE RETURN	(\$45.00)
54000	10/12/2017	POSTMASTER	RECORDS POSTAGE1	\$67.08
54000	10/12/2017	MID-RIVERS TELEPHONE COOP, INC	SEPT.17 PHONE	\$1,573.59
54000	10/12/2017	ORIENTAL TRADING CO., INC.	SOPH CLASS	\$66.93
54000	10/12/2017	RADISSON HOTEL	SPED	\$97.23
54000	10/12/2017	HILTON GARDEN INN	SUPT MTGS	\$671.14
54000	10/12/2017	NEWEGG.COM	TECH SUPLIES	\$13.99
54000	10/12/2017	HM RECEIVABLES CO LLC	TESTING SUP-SPED	\$189.97
54000	10/12/2017	ASTORIA HOTEL & EVENT CENTER	VBALL ROOMS	\$142.36
54000	10/12/2017	KELLY INN	VBALL ROOMS	\$688.03
54000	10/12/2017	RUNNING'S SUPPLY, INC.	VOAG2	\$15.76
54001	10/25/2017	AG PARTNERS LLC	POTASH OCT 17	\$86.63
54002	10/25/2017	AMERICAN WELDING & GAS INC	GAS SUPPLY OCT 17	\$327.45
54003	10/25/2017	AP PROGRAM	TESTING SUPPLY OCT17	\$120.00
54004	10/25/2017	BRIGHTSIDE DAYCARE LLC	NOV 17 PREK	\$90.00
54005	10/25/2017	BRUCO, INC	CUST SUPPLY OCT 17	\$354.57
54006	10/25/2017	CITY OF BAKER	OCT 17 UTILITIES	\$4,925.26
54007	10/25/2017	DIRECT ELECTRIC	OCT 17 REPAIRS-#2	\$205.04
54008	10/25/2017	ECOLAB PEST ELIM. DIV.	PEST OCT 17	\$740.97
54009	10/25/2017	GE MONEY BANK/AMAZON	OCT 17 SUPPLY	\$559.06
54010	10/25/2017	HAWKINS INC.	CHLORINE OCT 17	\$15.00
54011	10/25/2017	HEALTH EQUITY, INC	OCT 17 EE HSA	\$4,314.00
54012	10/25/2017	JENNIFER METTLER	MASBO ELEC/TECH	\$240.75
54013	10/25/2017	MECHANICAL TECHNOLOGY, INC.	CUST SUPPLY OCT 17	\$505.31
54014	10/25/2017	MONTANA DAKOTA UTILITIES	OCT 17 UTILITIES	\$13,292.51
54015	10/25/2017	Montana Department of Labor & Industry	ELEVATOR INSP.	\$440.00
54016	10/25/2017	MONTANA INTERQUEST CANINES LLC	K9 INSPEC OCT 17	\$375.00
54017	10/25/2017	MUST	NOV 17 HEALTH INS	\$72,231.00
54018	10/25/2017	NORTHWEST PIPE FITTING, INC.	CUST SUPPLY OCT 17	\$17.19
54019	10/25/2017	PEAK 1 ADMINISTRATION	NOV17 V&D	\$967.17
54020	10/25/2017	ROCHESTER 100 INC	ELEM SUPPLY PO10265	\$437.50
54021	10/25/2017	SCHOLASTIC MAGAZINES	OCT 17 SUBS	\$879.07
54022	10/25/2017	SHI INTERNATIONAL CORP	END POINT PO 10661	\$9,100.00
54023	10/25/2017	SPARTAN BUS LINE LLC	OCT 17 YELLOW BUS	\$40,993.20
54024	10/25/2017	TRACTOR & EQUIPMENT CO	CAT SKIDSTEER	\$44,750.00
54025	11/14/2017	ACADEMIC HALLMARKS INC	FY18 ACAD OLY QUES	\$660.00
54026	11/14/2017	ALL 4 U FLOWERS	PARENTS NT FB/VB	\$216.00
54027	11/14/2017	ALL STAR CUSTOM AWARDS	WREST SUPPLY NOV17	\$353.50
54028	11/14/2017	AMERICAN WELDING & GAS INC	GAS SUPPLY NOV17	\$72.73
54029	11/14/2017	BAKER ACE HARDWARE	NOV 17 SUPPLIES	\$315.98
54030	11/14/2017	BAKER METAL & RECYCLING	NOV 17 SUPPLY	\$114.59
54031	11/14/2017	BAKER PUBLIC SCHOOL PAY FLEX	NOV 17 MED FLEX	\$300.01
54032	11/14/2017	BAKER REXALL DRUG	HS SUPPLY NOV17	\$19.87
54033	11/14/2017	Bo Lingle	OCT 17 TRAVEL	\$21.40
54034	11/14/2017	BOSS	NOV 17 SUPPLY	\$1,022.34

54035	11/14/2017	BREITBACH ATHLETIC TRAINING SERVICES,LLC	TRAINER-FB	\$78.75
54036	11/14/2017	BRUCO, INC	CUST SUPPLY NOV17	\$173.15
54037	11/14/2017	CONNIE ALBERTS	OCT 17 TRAVEL	\$19.80
54038	11/14/2017	DACOTAH PAPER CO.	NOV 17 SUPPLY	\$1,564.90
54039	11/14/2017	DEAN FOODS, INC.	MILK NOV 17	\$1,725.15
54040	11/14/2017	ECKROTH MUSIC	INSTRUMENT RPR NOV17	\$5,690.00
54041	11/14/2017	FALLON COUNTY TIMES	NOV 17 ADS	\$391.30
54042	11/14/2017	FALLON COUNTY TREASURER	FY18 PROP TAXES	\$2,848.10
54043	11/14/2017	FARMERS UNION OIL CO.	GAS SUPPLY NOV 17	\$163.94
54044	11/14/2017	FOOD SERVICES OF AMERICA	NOV 17 SUPPLY	\$12,783.14
54045	11/14/2017	GION, JACOB A	INFINITE TRAINING	\$282.87
54046	11/14/2017	HAWKINS INC.	POOL SUPPLY NOV17	\$1,713.88
54047	11/14/2017	HESS, JODEE L	OCT 17 TRAVEL	\$16.59
54048	11/14/2017	HORACE MANN LIFE INS COMPANY	DEC 17 L&C	\$556.42
54049	11/14/2017	J & M LUMBER	NOV 17 SUPPLIES	\$265.19
54050	11/14/2017	J.W. PEPPER & SON INC.	SUPPLY PO 10684	\$5.99
54051	11/14/2017	KIM O'DONNELL	OCT 17 TRAVEL	\$15.79
54052	11/14/2017	KRUGER WINDOWS & GLASS	LG DOOR REPAIR	\$100.00
54053	11/14/2017	LISA BURDICK	OCT 17 TRAVEL	\$10.70
54054	11/14/2017	MCGRAW-HILL COMPANIES	SP ED SUPPLY PO10287	\$143.22
54055	11/14/2017	MT STATE UNIVERSITY CONFERENCE SERV	K-P BUCK SCHOLAR	\$1,000.00
54056	11/14/2017	OCONNOR, SHEILA M	FUND COACH TEST	\$35.00
54057	11/14/2017	PINE COVE CONSULTING LLC	SERVER PO 10669	\$17,195.00
54058	11/14/2017	PITNEY BOWES PURCHASE POWER	POSTAGE NOV17	\$301.50
54059	11/14/2017	QUAD K SUPPLY	CUST SUPPLY NOV17	\$116.00
54060	11/14/2017	RED ROCK SPORTING GOODS	SUPPLY NOV17	\$65.94
54061	11/14/2017	REHM, ERIN C	OCT 17 TRAVEL	\$23.54
54062	11/14/2017	REYNOLDS -- BAKER	NOV 17 SUPPLY	\$1,121.98
54063	11/14/2017	RUNNING'S SUPPLY, INC.	CUST SUPPLY NOV17	\$45.77
54064	11/14/2017	SEW WHAT CUSTOM EMBROIDERY	ST UNION SUPPLY	\$150.00
54065	11/14/2017	SIMPLEXGRINNELL LP	FIRE ALARMS NOV17	\$2,167.31
54066	11/14/2017	SOUTHWEST BUSINESS MACHINES	NOV 17 SUPPLIES	\$1,100.32
54067	11/14/2017	SPARTAN BUS LINE LLC	NOV 17 ACTIVITY BUS	\$13,708.29
54068	11/14/2017	SUPERIOR WATER TREATMENT	NOV 17 SUPPLIES	\$216.00
54069	11/14/2017	TEACHER CREATED MATERIALS INC.	ELEM SUPPLY PO 10272	\$17.96
54070	11/14/2017	TOM KENDALL	OCT 17 TRAVEL	\$21.40
54071	11/14/2017	TOYBOX PRESCHOOL	NOV 17 PREK	\$150.00
54072	11/14/2017	TUTT CONSTRUCTION, INC.	BLEACHER RPR NOV17	\$1,025.00
54073	11/14/2017	XI ALPHA NU	BAZAAR TABLE	\$75.00
54074	11/14/2017	TEACHERSPAYTEACHERS.COM	4TH GR TECH	\$25.99
54074	11/14/2017	MATH FACTS PRO	4THGRADE	\$46.00
54074	11/14/2017	BAKER REXALL DRUG	ATHLETICS	\$4.99
54074	11/14/2017	FLINN SCIENTIFIC INC.	BIO	\$28.13
54074	11/14/2017	SIGMA ALDRICH	BIO SUPPLIES	\$75.95
54074	11/14/2017	HEISER'S	BPA/SADD	\$162.70

54074	11/14/2017	DOUBLE TREE HOTEL	CAMPUS TRAIN	\$203.02
54074	11/14/2017	CPP,INC./DAVIES-BLACK PUBLISHI	COUNSELOR	\$268.50
54074	11/14/2017	CENEX ZIP TRIP	CPO	\$58.50
54074	11/14/2017	TACO BELL	CPO	\$7.49
54074	11/14/2017	C'MON INN	CPO TRAINING	\$217.98
54074	11/14/2017	OUTBACK STEAKHOUSE	CUSTODIAL-CPO	\$27.98
54074	11/14/2017	NIMCO INC	DRUG FREE	\$542.03
54074	11/14/2017	POSITIVE PROMOTIONS, INC.	DRUG FREE	\$591.87
54074	11/14/2017	NASCO MODESTO	DRUG FREE SUPPLIES	\$106.56
54074	11/14/2017	NIMCO INC	DRUG FREE17	\$670.00
54074	11/14/2017	J.W. PEPPER & SON INC.	ELEM MUSIC	\$80.98
54074	11/14/2017	SCHOOL SPECIALTY	ELEM SUPPLIES-BS	\$155.60
54074	11/14/2017	SCHOOL SPECIALTY	ELEM SUPPLIES-OFFICE	\$82.55
54074	11/14/2017	REALLY GOOD STUFF, INC.	ELEM SUPPLIES2	\$80.80
54074	11/14/2017	DAKTRONICS, INC	FB SCOREB ANTENNA	\$40.00
54074	11/14/2017	HUGH O'BRIAN YOUTH LEADERSHIP	HOBY2017	\$225.00
54074	11/14/2017	SUBWAY	HSVB	\$179.50
54074	11/14/2017	PARTS TOWN, LLC	LUNCH ROOM	\$159.43
54074	11/14/2017	NORTHERN HOTEL	MCEL17	\$700.15
54074	11/14/2017	FOOTBALL PCARD	MEALS1	\$1,153.75
54074	11/14/2017	VOLLEYBALL PCARD	MEALS1	\$683.81
54074	11/14/2017	POSTMASTER	MEMORIALS	\$49.00
54074	11/14/2017	VARIDESK	OFFICE ERGO	\$2,005.00
54074	11/14/2017	VARIDESK	OFFICE ERGON	\$125.00
54074	11/14/2017	HEISER'S	P/T CONF	\$13.50
54074	11/14/2017	MID-RIVERS TELEPHONE COOP, INC	PHONE OCT17	\$2,559.27
54074	11/14/2017	POSTMASTER	POSTAGE-MAILING	\$44.66
54074	11/14/2017	GE MONEY BANK/AMAZON	PRIME MEMBER2017	\$99.00
54074	11/14/2017	THE CORNER BAR	SADD	\$80.25
54074	11/14/2017	OETC	SERVER SOFTWARE	\$266.48
54074	11/14/2017	BAKER ACE HARDWARE	SUPPLIES	\$43.68
54074	11/14/2017	CERBERUS SECURITY	SVC CALL-SECURITY	\$4,055.26
54074	11/14/2017	B & H PHOTO	TECH	\$42.78
54074	11/14/2017	LifeFitness	WEIGHTROOM	\$8,915.62
54074	11/14/2017	PAXTON/PATTERSON	WOOD SHOP	\$226.40

PAYROLL

CHK NO	DATE	PAYEE	INVOICE	TOTAL
37885	11/15/2017	BETTENHAUSEN, CAROLE M	NOV PAYROLL	\$3,841.39
37886	11/15/2017	BARRETT CHASKA, LINDSAY L	NOV PAYROLL	\$3,505.80
37887	11/15/2017	CHESTER, PATRICIA M	NOV PAYROLL	\$3,298.89
37888	11/15/2017	OCONNOR, SHEILA M	NOV PAYROLL	\$2,366.70
37889	11/15/2017	TUNBY, AMANDA K	NOV PAYROLL	\$2,160.28
37890	11/15/2017	WRZESINSKI, MICHELE C	NOV PAYROLL	\$3,247.38
37891	11/15/2017	FISHER, JENNIFER R	NOV COMPLEX	\$2,398.84
37892	11/15/2017	EHRET, PATTIE S	NOV PAYROLL	\$1,617.14
37893	11/15/2017	NIEBURG, TARA H R	SUBSTITUTE-LUNCH	\$1,021.25
37894	11/15/2017	RATH, BEVERLY A	NOV PAYROLL	\$1,924.30

37895	11/15/2017	KILSDONK, LISA D	NOV PAYROLL	\$1,426.27
37896	11/15/2017	EPLEY, JOE G	SUBSTITUTE	\$197.55
37897	11/15/2017	FARRELL-FOX, CAMERON N	SUBSTITUTE	\$35.21
37898	11/15/2017	HERBST, DEANNA M	SUBSTITUTE	\$108.62
37899	11/15/2017	LYSON, BRITNEY MAE	SUBSTITUTE	\$495.20
37900	11/15/2017	MITCHELL, ALEXIS A	SUBSTITUTE	\$671.57
37901	11/15/2017	REISSIG, TOBY J	SUBSTITUTE	\$155.85
37902	11/15/2017	WIEDMER, ASHLI N	SUBSTITUTE	\$77.42
37903	11/15/2017	GAJESKE, ROBIN L	SUBSTITUTE	\$208.70
37904	11/15/2017	POWERS, LEE ANN	SUBSTITUTE	\$238.26
37905	11/15/2017	DURDEN, AMBER N	NOV COMPLEX	\$258.60
37906	11/15/2017	KENNEL, LENA M	NOV COMPLEX	\$183.70
37907	11/15/2017	KOENIG, TERRELL R	NOV COMPLEX	\$262.05
37908	11/15/2017	LINGLE, TREVOR J	NOV COMPLEX	\$178.95
37909	11/15/2017	MILLER, KELSEY A	NOV COMPLEX	\$195.83
37910	11/15/2017	MILLER, MARIAH M	NOV COMPLEX	\$265.53
37911	11/15/2017	REDDICK, MADISON P	NOV COMPLEX	\$212.19
37912	11/15/2017	ROBINSON, SKYLER	NOV COMPLEX	\$338.30
37913	11/15/2017	SMITH, AARON W	NOV COMPLEX	\$258.75
37914	11/15/2017	TUDOR, COURTNEY I	NOV COMPLEX	\$272.10
37915	11/15/2017	MYHRE, JILL L	EXTRACURRICULAR	\$102.23
37916	11/15/2017	LESH, KIMBERLY R	EXTRACURRICULAR	\$51.12
37917	11/15/2017	STIEG, NIKKI L	EXTRACURRICULAR	\$67.15
37918	11/15/2017	BROOKES, KELLY M	EXTRACURRICULAR	\$100.23
37919	11/15/2017	SHELHAMER, BRYCE N	EXTRACURRICULAR	\$7.52
37920	11/15/2017	HAVENS, REBECCA ROSE	EXTRACURRICULAR	\$50.12
37921	11/15/2017	VAN ZEE, KIMBERLY E	EXTRACURRICULAR	\$17.04
37922	11/15/2017	WALLER, TERESA A	EXTRACURRICULAR	\$34.07
37923	11/15/2017	ANDERSON, MICHELLE A	EXTRACURRICULAR	\$17.04
37924	11/15/2017	ANDERSON, SCOTT E	EXTRACURRICULAR	\$160.92
37925	11/15/2017	BETTENHAUSEN, CAROLE M	EXTRACURRICULAR	\$100.23
37926	11/15/2017	HADLEY, JOSI M	EXTRACURRICULAR	\$100.23
37927	11/15/2017	HOVERSLAND, BRITTANY M	EXTRACURRICULAR	\$153.34
37928	11/15/2017	KIRSCHTEN, DENA F	EXTRACURRICULAR	\$33.07
37929	11/15/2017	NOWAK, JOHN A	EXTRACURRICULAR	\$170.38
37930	11/15/2017	ROBINSON, TIM	EXTRACURRICULAR	\$163.76
37931	11/15/2017	SHUMAKER, JAY D	EXTRACURRICULAR	\$78.77
37932	11/15/2017	SOUMAS, TIELER D	EXTRACURRICULAR	\$34.07
37933	11/15/2017	VANGORDEN, DIANE K	EXTRACURRICULAR	\$52.15
37934	11/15/2017	WANG, KAREN R	EXTRACURRICULAR	\$17.04
37935	11/15/2017	MADLER, KALLIE A	EXTRACURRICULAR	\$50.12
37936	11/13/2017	FAL.COTRES. DIRECT DEPOSIT ACCT.	WITHHOLDING	\$197,035.06
37937	11/15/2017	AFLAC REMITTANCE PROCESSING	WITHHOLDING	\$2,002.30
37938	11/15/2017	BAKER HOT LUNCH	WITHHOLDING	\$465.00
37939	11/15/2017	BAKER PUBLIC SCHOOL PAY FLEX	WITHHOLDING	\$1,900.00
37940	11/15/2017	BAKER SCHOOL DISTRICT 12	WITHHOLDING	\$1,300.00
37941	11/15/2017	EDWARD JONES INVESTMENTS	WITHHOLDING	\$750.00
37942	11/15/2017	FALLON CO. FED CREDIT UNION	WITHHOLDING	\$1,950.00
37943	11/15/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$169,400.33
37944	11/15/2017	HEALTH EQUITY, INC	WITHHOLDING	\$4,150.00
37945	11/15/2017	HORACE MANN LIFE INS COMPANY	WITHHOLDING	\$432.00
37946	11/15/2017	MONTANA CS&D	WITHHOLDING	\$378.00
37947	11/15/2017	PRE-PAID LEGAL SERVICES INC	WITHHOLDING	\$25.90
37948	11/15/2017	UNUM LIFE INS CO OF AMERICA	WITHHOLDING	\$339.80
37949	11/15/2017	VOID	VOID	\$0.00
37950	11/15/2017	VOID	VOID	\$0.00

DIRECT DEPOSIT

DATE	PAYEE	TYPE	AMT
11/15/2017	ALBERTS, CONNIE R	DIRECT DEPOSIT	\$1,741.95
11/15/2017	ALLERDINGS, JOLINDA M	DIRECT DEPOSIT	\$851.34
11/15/2017	ANDERSON, MICHELLE A	DIRECT DEPOSIT	\$3,199.35
11/15/2017	ANDERSON, SCOTT E	DIRECT DEPOSIT	\$3,809.12
11/15/2017	BAGLEY, MARY E	DIRECT DEPOSIT	\$1,683.01
11/15/2017	BEACH, PAMELA L	DIRECT DEPOSIT	\$3,732.88
11/15/2017	BOGGS, JESSICA K	DIRECT DEPOSIT	\$1,571.16
11/15/2017	BRANSON, MAIRE A	DIRECT DEPOSIT	\$1,675.38
11/15/2017	BREITBACH, DAVID P	DIRECT DEPOSIT	\$4,291.70
11/15/2017	BREITBACH, THOMAS J	DIRECT DEPOSIT	\$3,750.64
11/15/2017	BREITZMAN, SHEILA M	DIRECT DEPOSIT	\$2,220.37
11/15/2017	BRENCE, BRITTANI R	DIRECT DEPOSIT	\$2,155.26
11/15/2017	BROWN, MARDELLA E	DIRECT DEPOSIT	\$2,730.47
11/15/2017	BRUHA, TRACI A	DIRECT DEPOSIT	\$572.31
11/15/2017	BURDICK, LISA M	DIRECT DEPOSIT	\$2,451.91
11/15/2017	COLLINS, BROOK L	DIRECT DEPOSIT	\$2,465.07
11/15/2017	CURRY, ROBERT M	DIRECT DEPOSIT	\$570.73
11/15/2017	CURRY, TERRY L	DIRECT DEPOSIT	\$3,374.61
11/15/2017	DAVIS, SONYA M	DIRECT DEPOSIT	\$2,225.51
11/15/2017	DUKART, JENNIFER E	DIRECT DEPOSIT	\$2,754.67
11/15/2017	FREDERICK, JESSICA L	DIRECT DEPOSIT	\$86.89
11/15/2017	GION, JACOB A	DIRECT DEPOSIT	\$3,428.17
11/15/2017	HADLEY, CAROL J	DIRECT DEPOSIT	\$2,761.35
11/15/2017	HADLEY, JOSI M	DIRECT DEPOSIT	\$981.97
11/15/2017	HASTIG, MARANDA A	DIRECT DEPOSIT	\$2,706.81
11/15/2017	HAVENS, MARY A	DIRECT DEPOSIT	\$204.78
11/15/2017	HESS, JODEE L	DIRECT DEPOSIT	\$2,949.80
11/15/2017	HOVERSLAND, BRITTANY M	DIRECT DEPOSIT	\$2,846.23
11/15/2017	HOVERSLAND, JAY W	DIRECT DEPOSIT	\$2,782.05
11/15/2017	JOHNSON, VALERIE JOYCE	DIRECT DEPOSIT	\$3,180.96
11/15/2017	KENDALL, THOMAS	DIRECT DEPOSIT	\$3,234.27
11/15/2017	KIRSCHTEN, DENA F	DIRECT DEPOSIT	\$3,513.04
11/15/2017	KRUGER, KRISTINE E	DIRECT DEPOSIT	\$2,041.35
11/15/2017	LESH, KIMBERLY R	DIRECT DEPOSIT	\$2,957.53
11/15/2017	LINEBACK, ALYSON	DIRECT DEPOSIT	\$2,512.18
11/15/2017	LINGLE, AMY S	DIRECT DEPOSIT	\$2,220.22
11/15/2017	LINGLE, BO E	DIRECT DEPOSIT	\$3,508.92
11/15/2017	MADLER, KALLIE A	DIRECT DEPOSIT	\$2,313.34
11/15/2017	MASHAK, EMILY S	DIRECT DEPOSIT	\$1,955.79
11/15/2017	MELBY, JADE D	DIRECT DEPOSIT	\$2,929.72
11/15/2017	METTLER, JENNIFER R	DIRECT DEPOSIT	\$2,949.81
11/15/2017	MORRIS, PATRICIA A	DIRECT DEPOSIT	\$3,376.30
11/15/2017	MYHRE, JILL L	DIRECT DEPOSIT	\$4,024.06
11/15/2017	NIELSEN, MAKENZY J	DIRECT DEPOSIT	\$344.75
11/15/2017	NOWAK, JOHN A	DIRECT DEPOSIT	\$2,879.86
11/15/2017	O'DONNELL, KIM A	DIRECT DEPOSIT	\$2,271.21
11/15/2017	PARINI, JOANN M	DIRECT DEPOSIT	\$3,021.60
11/15/2017	QUADE, CYNTHIA R	DIRECT DEPOSIT	\$4,130.51
11/15/2017	RABE, ADAM G	DIRECT DEPOSIT	\$2,572.04
11/15/2017	REHM, ERIN C	DIRECT DEPOSIT	\$2,131.67
11/15/2017	REISSIG, NICKI L	DIRECT DEPOSIT	\$2,363.67
11/15/2017	ROBINSON, TIM	DIRECT DEPOSIT	\$3,843.59
11/15/2017	ROST, LINDA C	DIRECT DEPOSIT	\$3,103.25
11/15/2017	RUSTAD, JANICE	DIRECT DEPOSIT	\$90.35

11/15/2017		SCHEETZ, SHEILA R	DIRECT DEPOSIT	\$1,198.68
11/15/2017		SCHELL, BREE ANN N	DIRECT DEPOSIT	\$2,303.68
11/15/2017		SCHILLINGER, SHAWNA L	DIRECT DEPOSIT	\$3,771.30
11/15/2017		SCHMID, CHRISTINA D	DIRECT DEPOSIT	\$3,378.34
11/15/2017		SCHWARTZ, ASHLEY M	DIRECT DEPOSIT	\$2,039.16
11/15/2017		SHELHAMER, JILL N	DIRECT DEPOSIT	\$3,418.47
11/15/2017		SHUMAKER, JAY D	DIRECT DEPOSIT	\$4,062.65
11/15/2017		SMITH, MARYELLA A	DIRECT DEPOSIT	\$825.72
11/15/2017		SMITS, SAMANTHA J	DIRECT DEPOSIT	\$2,811.07
11/15/2017		SOLBERG, ELIZABETH ANN	DIRECT DEPOSIT	\$3,844.79
11/15/2017		SOUMAS, TIELER D	DIRECT DEPOSIT	\$2,449.57
11/15/2017		STIEG, NIKKI L	DIRECT DEPOSIT	\$2,115.83
11/15/2017		SUSA, CARLEEN F	DIRECT DEPOSIT	\$2,372.88
11/15/2017		THILMONY, SHEILA R	DIRECT DEPOSIT	\$2,259.02
11/15/2017		VAN ZEE, DERYK E	DIRECT DEPOSIT	\$2,442.06
11/15/2017		VANGORDEN, DIANE K	DIRECT DEPOSIT	\$3,699.20
11/15/2017		WANG, DENISE M	DIRECT DEPOSIT	\$3,482.87
11/15/2017		WANG, KAREN R	DIRECT DEPOSIT	\$3,203.43
11/15/2017		WEDEMEYER, JULAINE A	DIRECT DEPOSIT	\$2,562.92
11/15/2017		WHITEMAN, JILL K	DIRECT DEPOSIT	\$3,551.35
11/15/2017		WICKSTROM, EDWARD H	DIRECT DEPOSIT	\$2,341.87
11/15/2017		WRZESINSKI, JON W	DIRECT DEPOSIT	\$4,834.72

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

BUS ROUTE CHANGE REQUEST – ROUTE#2

Mr. Nick Brown requests to add a stop along bus route #2; many years ago it was an established stop and he has a kindergarten student coming to school this year. Mr. Geving stated it would not displace any other students on the route since there is about 4-5 minutes of flexibility in the travel time on that route.

Discussion followed.

Johnna Koenig moved to approve the additional stop for the Brown family at the Tatley Corner stop on route #2 as presented for the 2017-18 school year. Mike Gunderson seconded the motion; motion carried unanimously.

Mr. Geving inquires to the trustees when this change should become effective; trustees agree the change would be effective Monday, November 20th.

Nick Brown and John Geving leave the meeting.

OIL & GAS REVENUE – 2ND QTR. 2017

Mrs. Mettler presents to the board the 2nd quarter of 2017 oil and gas allocation; \$561,899.07. The recommendation is made to deposit the revenue in the General Fund to fill the required amount budgeted.

Discussion followed.

Gye Varner moved to reallocate the oil and gas revenue on or about November 1, 2017 to the General Fund, reserving the right to reallocate the future payments when received. Quentin Burdick seconded the motion; motion carried unanimously.

BOARD POLICY REVISION – BP3612

Mr. Anderson presents to the board changes to BP3612, Technology Acceptable Use Policy; the changes presented update the policy to the current practices of the District.

Technology Acceptable Use Policy

Technology Usage: The Baker Schools recognized that use of new technologies is necessary to develop students who will be prepared to deal with the changing world. The district shall provide age-appropriate instruction to students regarding appropriate online behavior. Such instruction shall include, but not be limited to: positive interactions with others online, including on social networking sites and in chat rooms; proper online social etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.

In order to accommodate students and still maintain order within the school Network, these rules are adopted:

1. "Users" in this policy refers to students, teachers, administration, or other staff members who may have access to the Baker School Network.
2. Users will respect the privacy of all information on the Network and individual computers. Users will not attempt to read, delete, or modify files belonging to other users, nor will they attempt to gain authorization or illegal access to resources on the Network or elsewhere.
3. Users will not copy or transfer any copyrighted software on workstations or on the network without appropriate permission. Furthermore, users will not install any software or hardware without prior consent of the network administrator. Personal software is not permitted on Baker Public School Computers.
4. Users will act responsibly to help ensure safe computing both at home and at school and will not intentionally introduce a virus on a workstation or on the Network.
5. Users will not write, produce, or generate any computer code or message on the Network that might disrupt or adversely affect any Network users or resources.
6. Users will not use the computer to annoy, hinder, or harass other users on the Network or in electronic communications.
7. Users will use appropriate language on the Network and in all communications that they need to send over the network. Users will not use obscene, abusive, or threatening language nor will they store or print obscene or pornographic text or images.
8. Users understand they use the Baker *Public* Schools Network at their own risk. Baker Public Schools assume no responsibilities for:
 - a. The content of any advice or information received by a user from a source outside the Baker Network, or any costs incurred as a result of seeing or accepting such advice.
 - b. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the Baker Network.
9. Users will not tamper with or alter computers or associated equipment, including software. Users will report any problem to the teachers or administrators, as soon as possible.
10. Users should be courteous by quitting applications and logging off the Network appropriately. Users should not use finite resources wastefully including accessing time on the Network. Personal & Recreational use of the network resources should be kept to a minimum to assure adequate bandwidth for educational purposes.
11. Baker City Schools have the right to monitor user activities, as necessary, to ensure smooth network operation and acceptable use. The system administrator(s) may set quotas for and monitor disk usage and access time. Furthermore, they reserve the right to remove files if, after appropriate warnings, disk space quotas are not maintained.
12. Users permitted to have laptops or mobile devices both on and off site be responsible for proper care, storage, and safe keeping of such devices. Laptops and Mobile Devices taken off site may not have student data available on the device.
13. Users will not use the Baker City Schools Network for financial or commercial gain.
14. Outside internet devices (ex: Wireless Internet Cards, Cellular Hotspot Devices) are not permitted on Baker Public School Computers.
15. Purchasing of Technology Items will be the responsibility of the technology committee and administration.
16. All obsolete and/or expired technology equipment will be disposed if following all State and Federal Laws.
17. Personal laptops or any personal networkable device will not be allowed on the network without prior approval of technical support and/or administration.

Web Publishing Guidelines

The creation of web pages provides a means of two-way communications for the purposes of sharing information between Baker School District and the world about school curriculum and instruction, school-authorized activities, and other information relating to schools and our mission. Web pages can also be a format for providing instructional resources – policies, forms, guides, etc. – for staff and students. This document is provided as a guide to the school web page. Any staff member who publishes classroom or school work must follow these guidelines and agree to accept responsibility for the appropriateness, authenticity, legality, and educational content of the web pages published under his/her supervision.

1. All publishing must comply with all state, federal and international laws concerning copyright, intellectual property rights and legal uses of network computers.
2. All publication must comply with the board policies and administrative regulations.
3. All pages must reflect educational goals. This means that all school web pages should clearly demonstrate the connections to educational projects, activities, or goals.

- a. All information must be verified.
 - b. Publications should be appropriate to grade level and designed for clarity and readability. If the works of primary grade children are posted, developmentally appropriate spelling and grammar are acceptable.
 - c. Publications must include a statement of copyright when appropriate and indicate that permission has been secured when including copyrighted materials.
 - d. Use for the pursuit of personal financial gain is prohibited.
 - e. Only student created advertisement for the means of fundraising for a school sanctioned group is permitted on official school web pages with the consent of the administration.
 - f. No games or links to games may be included in your site unless the game specifically relates to the curriculum.
 - g. Large files such as video and audio files must be approved by ~~the media and technology department~~ *technology director* prior to being included on school websites to ensure that available bandwidth is not overly congested.
4. There must be a teacher or adult supervisor for every page published on the school website.
 - a. At no time will files be posted that are submitted directly by students.
 - b. All publications must include the District email address of the adult maintaining the page.
 - c. Maintenance of the web page is primarily the responsibility of the sponsoring adult.
 - d. It is recommended that a date indicating the last update be provided.
 - i. The adult supervisor should make efforts to insure that all links are operational, all information is accurate, appropriate, and of high quality.
 - ii. If a page is not updated in a timely and appropriate manner, the page may be removed without the sponsor's consent. When possible, the sponsor will be notified of the removal of web pages.
 5. Student safety and privacy will be protected in the publication of district web pages.
 - a. No student email addresses should be listed on any district web page.
 - b. Web pages shall not contain the personal addresses or phone numbers of students. Student's full names may be used in compliance with the Family Educational Rights and Privacy Act. (FERPA)
 6. Publication of Student photographs and likenesses and/or student work must conform to the following guidelines:
 - a. ~~Grades Pre K-6: Photographs or likenesses of student or student work shall not be published on any district web site without the prior written consent from the parent/guardian of each child whose work or picture is involved. Consent must be given for each publication of student photo or work.~~
 - b. Grades *PreK* 7-12: Photographs or likenesses of students or student work shall not be published on any district web site without prior written consent form the parent/guardian of each child whose work or picture is involved. Consent must be given once a year prior to publication and will cover all publications during the year.
 - c. Written consent forms must be kept on file during the time that any photographs, likenesses or projects are published.
 - d. Publication of students work on a school website does not constitute the student relinquishing the ownership of the work.
 - e. Exceptions to any publishing guideline listed above may be granted through recommendations of the District ~~Internet Publishing~~ *Technology* Committee, with final approval from the District Superintendent. This committee will include all district librarians, the district webmaster(s), and one building principal.

Discussion followed.

Johnna Koenig moved to approve the changes to BP 3612 as presented. Mike Gunderson seconded the motion; motion carried unanimously.

AUDIT CONTRACT

Mrs. Mettler states there is still not an audit report ready from the audit preformed in October. This year was a one year contract with Mr. Stalcup and Mrs. Mettler informed the board she will be sending out a Request For Proposal within the next month or so to other audit firms in the area to get bids for next year's audit. No board action required.

COMPLEX MANAGER REPORT

Ms. Fisher hands out flyers for upcoming events to be hosted at the Rec Center for the winter; plans for Swimcentive, Racquetball League, and Lazy Man Triathlon. Weight loss wars brought over \$1,000 and

prizes cost about \$300. She also inquired if the District has thought of an Emergency Action Plan since we know have 24 hour access to the center. Mr. Wrzesinski stated the District has a policy and law enforcement and EMS services have access to our building but will follow-up and make sure they now have fobs to access the building as well.

MAINTENANCE REPORT

Nothing to report this month.

TECHNOLOGY DIRECTOR

Mr. Anderson stated he will have a new server installed on Saturday. BPA will be hosting Regionals here on December 4th. Last meeting it was discussed a little bit about the website becoming more ADA compliant and he plays an ad from a company, Apptegy, that would facilitate the ADA compliance for our website and will look into the service further to get a cost and see if it worth it at that time.

PRINCIPAL'S REPORT

ELEMENTARY PRINCIPAL, BO LINGLE

There was Child Find on October 25th, in which, the District picked up 7 more speech cases to service. Halloween safety by local law enforcement was on October 31st and Parent/Teacher Conferences were November 1st, with very high attendance. Movie night will be hosted by Fallon County Rec Dept at the Longfellow gym and the elementary music concert is November 29th at 10am for K-2 and 6:30pm for 3-6.

HIGH SCHOOL PRINCIPAL/AD, DAVID BREITBACH

Aspire testing was conducted today and tomorrow and there is a holiday schedule for school on Wednesday for Thanksgiving break.

VICE PRINCIPAL, JACOB GION

Winter sports practices will start November 16th; middle school wrestling to host its home meet on November 17th. Fall athletic banquet will be November 28th and honor band and choir will be November 20th and 21st in Glendive.

SUPERINTENDENT'S REPORT

SUPERINTENDENT, JON WRZESINSKI

Special Legislative Session started on Monday and there are some more cuts expected for education. He also wanted to commend Mr. Anderson as he had received a letter from ACTE recognizing the hard work he has done while serving on that board.

There being no other business, meeting adjourned at 8:05 pm.

Clerk

Chairman