

**Montana Business Education Association  
Minutes, Annual Business Meeting  
Thursday, October 21, 2010  
Great Northern Hotel, Helena, Montana**

President Janie McFarland called the meeting to order.

36 people present.

Introductions by Janie McFarland of all officers and special guests:

President-Janie McFarland  
Past President- Jenny Rohrer  
President Elect – Regina Wood  
Vice President – Scott Anderson  
MACTE Executive Director-Mark Branger  
OPI Business Specialist-Eric Swenson  
U of M Western-Denise Holland  
University of Montana- Sandra Williams

New business teachers from Froid, Helena Capital, and Havre introduced themselves.

- A. Minutes: The motion was made to accept the minutes (Sandra moved to approve the minutes as presented, Dennis, second). Motion passed.
- B. Treasurer's Report: Janie McFarland presented Michelle Foss's treasurer's report. Mark moved officers look at an alternative location for the money market account, Shelly second. Motion passes. Char moved to approve the treasurer's report, Denise second. Motion passes.
- C. Montana ACTE: Cheryl Graham's term on the Board ends on January 1, 2011.
- D. Carl Perkins: Mark reported on Perkins grant money. Montana ACTE is working with OPI to secure approximately \$25,000 of State Leadership or some other funding source to support professional development through Montana ACTE. We will break-even this year. Membership will vote on a membership increase. Reason (1) financial, (2) spreads the responsibility over all members. OCHE doesn't see ACTE as the primary professional development and teachers need to let them know that. 10% increase in local funds for professional development; the state also saw the same increase. CTE teachers can use their Perkins for membership, registration, hotel rooms, etc. for professional development. Diana Fiedler told us that you can go online to the public access side and see how these funds can be allocated. If you have already paid for the conference you can go back and file the paper work with your districts to get paid back. You can write in for more professional development how that 10% is distributed depends upon how the district wrote the grant.
- E. Teachers are encouraged to apply for the Qwest grant. Ron Hanson and one other business teacher, (can't announce yet) were awarded the grant this year. Only 4 or 5 CTE teachers applied this year. The link will be available at [www.montanaacte.org](http://www.montanaacte.org) in April; the grant is due in June.
- F. Membership: Eric gave numbers for membership: 49 NBEA, 6 student members of NBEA, 84 MBEA. Eric described the membership director's duties. MBEA members pay into ACTE dues so you are in contact with those people. At WBEA you get to attend a free breakfast ☺ Time wise is very minimal, maybe 10 minutes a month. Mark nominated Linda Cotton. Eric second.
- G. Website: Scott gave us an update. Students are re-designing it right now and it will be more professional. If you have anything you would like to see on it, let him know. Some schools are blocking it, mbea.info, comes up uncategorized.

- H. OPI Business Education Specialist: Regarding the Wednesday emails, if you have items to share send them to Eric. OPI hosted a CTE workshop yesterday for first time attendances and had 44 participants.
- I. BPA State Conference Registration Coordinator: A good officer team is in place. Becky DePuydt is going to be our conference registration coordinator.
- J. Post-Secondary: Sandra Williams-UM-Missoula, 21 students in the program, 8 of them are undergrad. Dennis and Sandra teach a methods class online. Case Donague and Marty Altucker were introduced as their students present today. They are currently in the process of curriculum changes and welcome and encourage the teachers input for the programs. Dennis discussed the summer class and the conflict with the MBEA Summer Update in Great Falls. The UM class is titled "Teachers best practices in business education." Need 8 in the class to continue it. Registration deadline by the end of May. Class runs from June 12-14. Accounting, information tech., business software content, business challenge, ALICE software. Will be in Eric's email. Credit offers- \$700 for 3 grad. level credit, housing is offered if you need it. Denise-UM-Dillon, reported a record enrollment. 40 students in the post bachelor, ¾ are business education. She introduced Kacie Perkins, Heather Haney, Cal McQuery, Shawn Paltier as the students present today from Western.
- K. WBEA: Tukwila (Seattle), Washington, February 17-21, 2011. It's a wonderful conference with a good variety of workshops.
- L. NBEA: New Orleans, April 20-23, 2011.

Old Business:

Make sure your contact information is up-to-date; you should go and log in to make sure that's ok.

Jenny and Scott interviewed for ACTE teacher of the year.

Three Forks needs a new business teacher as of November 1<sup>st</sup>. College students can be employed while doing their student teaching assignments.

New Business:

- M. Legislative Year: showcase of student work, \$250 per school to the rotunda, ACTE can help support the school up to \$250. Need high schools to do that activity.
- N. 2011 Budget: Our goal is to stop overspending our income by \$500 every year. Discussion was held in how to decrease expenses. BPA/DECA \$250 and \$100 rotation/flips every year- proposed \$100 for each every year. Legislative donation we feel it's important to support that \$100 every other year. Newsletter line item will go electronic via the website saving us \$100, and it just be two newsletters a year, Aug. 1<sup>st</sup> and Dec. 1<sup>st</sup>. \$250 for the newsletter and \$150 keeping the website updated. Supplies will have some cost; we were using up old items. We have to take 50 things to WBEA, to get donated items, same way for this conference, so we're trying to cut costs there. Future leaders to attend the workshops at WBEA, ½ WBEA and ½ MBEA for professional development to attend, so we keep \$350 to support that. With the unknown of Perkins we hope we can restore some of that for our professional development. Without the inactivity fees with the money market, we should have a savings there of about \$30. Jenny reminded all that we need to revisit it next year and it might change drastically. Mark Branger was doubtful that MBEA would be receiving the \$2000 Perkins mini-grant; we should know by June. Denise moved to accept the proposed budget, Elaine second. Motion passed.
- O. MetNet: Cheryl Graham, upcoming workshop on MetNet. She sees a real need for communication for business teachers. If you need something you can put it out there to everyone. Brad King is going to help.
- P. The new MBEA officers for 2011 are as follows:
  - a. President: Regina Woods
  - b. President Elect: Scott Anderson
  - c. Past President: Janie McFarland
  - d. Vice President: Elaine Stedman
  - e. Secretary: Julie Hanson
  - f. Treasurer: Michelle Foss
  - g. Membership: Linda Cotton

- Cheryl Graham moved to accept the 2011 slate of officers. Sandra Williams second. Motion passes.
- Q. Retirees: Janie Hedstrom-Havre, Carol Ross-Sunburst, John Powell-Dutton/Brady, Gordan Rognrud-Bozeman (none of whom were MBEA members)
  - R. Outstanding Young Business Teacher of the Year: Laurie Wildley, Victor High School (with more than five years of total teaching experience, she is not eligible to compete for Montana ACTE Young Teacher of the Year next fall)
  - S. Outstanding Secondary Business Teacher of the Year: Mitzi Richards, Shields Valley High School
  - T. Announcements: Stamp for renewal units from Jenny. Check out 11:00. Soon as we know for the summer update we'll have those out, send information to Eric. Eric will finish the 2010 newsletters before it switches over.
  - U. Meeting Adjourned